

REFORMA Oregon
Constitution and Bylaws

Article I – Name

The name of this organization shall be called: REFORMA Oregon.

Article II – Purpose

The purpose of this organization is identical to its parent organization, REFORMA, The National Association to Promote Library and Information Services to Latinos and the Spanish-Speaking.

The main purpose of this chapter is to promote the advancement, growth, improvement, and implementation of library and information services to the Latino and the Spanish speaking community in the State of Oregon.

Article III – Nonprofit Status

This chapter is organized exclusively for charitable, educational, religious or scientific purposes, within the meaning of section 501(c) (3) of the Internal Revenue Code (or corresponding section of any future Federal tax code).

Article IV – Membership

Any person who is supportive of the goals and objectives of this organization shall be eligible to apply for membership. All members in good standing (active members) have the right to vote for officers, dues, or matters presented for approval to the membership. Only members who are individuals in good standing are eligible to be elected or appointed as Officers of the Corporation. Annual dues are paid to National REFORMA at rates listed on its website.

Article V – Officers

Section 1. The officers of this organization shall be the President, Vice President/President Elect, Secretary, Treasurer, and Immediate Past President.

Section 2. The terms of office shall be one year for all offices.

Section 3. All officers shall be democratically nominated at the spring business meeting. Elections shall take place electronically one month following nominations. The term of service of new officers shall begin July 1 and end June 30 of the following year.

Section 4. Subject to Section 5, in the event of any vacancy, the President shall have the power to appoint an active member to fill said vacancy.

Section 5. In the case of vacancy in the office of the President, the Vice President shall serve as President for the remainder of the term, and also serve as President during the following year.

Section 6. Duties of officers as described below:

- **President**
 - a. Shall call and preside over all meetings of the general membership.
 - b. Shall be the official representative for the organization and shall provide leadership for all its activities, including midwinter, annual, and other reports as required by National REFORMA.
 - c. Shall form special committees as needed and may also suggest members to serve on these committees.
- **Vice President/President Elect**
 - a. Shall assist in carrying out the duties of the President.
 - b. Shall assume the duties of the President in the President's absence or incapacity.
- **Secretary**
 - a. Shall be in charge of the recording and preservation of all records, publications and history regarding the functions and activities of this organization.
 - b. Shall take minutes for meetings of the general membership.
 - c. Shall pass on all records to the succeeding officer who is elected to this position.
- **Treasurer**
 - a. Shall be responsible for handling all financial matters of the organization.
 - b. Shall be responsible for keeping accurate and timely records regarding all income and disbursements.

- c. Shall prepare the necessary reports to the membership and the Internal Revenue Service.
- **Immediate Past President**
 - a. Shall advise the President and ensure that all relevant information from his/her year as President be passed on to his/her successor and officers. Shall serve as Chair of the Nominations Committee.

Article VI – Meetings

- Section 1.** Regular meetings shall be held quarterly and as deemed necessary.
- Section 2.** All members shall be notified of upcoming meetings by written or electronic notice at least one month prior to all scheduled meetings.
- Section 3.** The President shall be empowered to call special meetings with written notice, by telephone or electronically at least one week prior to such meetings.

Article VII – Committees

- Section 1.** Standing Committees: These committees shall be established by a major vote of all members present at any regular meeting. The duties, powers and number of participants of such committees shall be set by the membership. The President may appoint members to serve on standing committees.
- Section 2.** Special Committees: The President shall be empowered to establish special temporary committees or work teams to fulfill a special need. The President may appoint members to serve on special committees.
- Section 3.** Terms of Office: Members on standing committees shall serve for one year. Members on special committees shall serve until the objectives of the committee have been met, but no longer than two years.

Article VIII – Quorum

Section 1. Other than the election of officers, decisions requiring a vote by the membership shall be conducted electronically if a quorum is not present at a regular or special meeting. A quorum shall be based on 50 percent plus one of active members.

Article IX – Affiliations

Section 1. The active membership of this organization may choose, by a majority vote, to affiliate itself with other local organizations.

Article X – Amendment to Bylaws

Section 1. All members shall be informed electronically of all proposed amendments to the bylaws at least one month prior to the meeting in which such changes will be brought up for consideration.

Section 2. All amendments to the bylaws require a vote electronically if a quorum is not present at a regular or special meeting.

Article XI – Earnings of the Organization

Section 1. No part of the net earnings of the organization shall be disbursed to the benefit of, or be distributed to its members, trustees, directors, officers or other private persons except that the organization shall be authorized and empowered to pay reasonable compensation for services rendered and to make payments and distributions in furtherance of Section 501 (c) (3) purposes.

Section 2. No substantial parts of the activities of the organization shall be the carrying on of propaganda, or otherwise attempting to influence legislation; nor will the organization participate in, or intervene in (including the publishing or distribution of statements) any political campaigning on behalf of or in opposition to any candidate in public office.

Section 3. Notwithstanding any other provision of these articles, the organization shall not carry on any other activities not permitted to be carried on:

- By an organization exempt from Federal income tax under Section 501 (c) (3) of the Internal Revenue Code (or corresponding section of any future federal tax code), or
- By an organization contributions to which are deductible under Section 170 (c) (2) of the Internal Revenue Code (or corresponding section of any future federal tax code).

Article XII – Dissolution

Section 1. In the event of the dissolution of REFORMA Oregon, any assets remaining shall be first used for payment and discharge of any existing liabilities or obligations of the organization; second, for lawful provisions for the administration and disposition of any property held in trust by or for REFORMA; and third, for all other acts required to adjust and resolve its business and affairs.

Section 2. Upon dissolution of this organization assets shall be distributed for one or more exempt purposes within the meaning of Section 501 (c) (3) of the Internal Revenue Code, i.e. charitable, educational, religious or scientific, or corresponding section of any future federal tax code, or shall be distributed to the Federal government, or to a state or local government for a public purpose.

Section 3. Distribution of such remaining assets may include the national REFORMA organization, i.e. the REFORMA Scholarship program.

Section 4. No member, individual, nor any organization shall have any right, title, or interest to any remaining assets of the organization.

Amended on February 11, 2018

Constitution and Bylaws adopted on 11/08/2014, by the founding members of REFORMA Oregon.

Signature of members present:

Max Macias

Martín Blasco

Lisa Regimbal

Angelica Novoa De Cordeiro

Bobbye Hernandez

Elvira Sanchez Kisser

Gladis Martinez

Ana Schmitt

Alán Gabriell

Delia Palomeque M.

Annie Lewis

Elizabeth López

Christina Hanson

Patty Lara

Kimbire Chapman

Courtney Terry