



Wilsonville Public Library
8200 SW Wilsonville Rd, Wilsonville, OR 97070
Saturday, May 6, 2017 10am-4pm

MEETING MINUTES

MEMBERS PRESENT

Gabriela Hernandez (Deschutes), Elizabeth Lopez (Hillsboro), Rocio Espinoza (Hillsboro), Patricia Morán (Multnomah County), Star Khan (Lincoln City), Deborah Gitlitz (Wilsonville), Matías Torres (Eugene), Sarah White (Eugene), Alice Perez (Estacada), Lauren Simon (Tualatin), Patty Lara (Hood River), Kristen Curé (Springfield), Natalia Fernández (Corvallis)

CALL TO ORDER / INTRODUCTIONS / AGENDA CHANGES

10:10 – 10:15 Appointment of timekeeper, Lauren Simon; Introductions - All ; Approval of February 2017 meeting minutes - motion approved

DISCUSSION / ACTION ITEMS

10:15 - 10:30 Chair's report Natalia Fernández

Congrats to Martin for OLA award!

Read more about it on our blog at

<http://reformaoregon.weebly.com/blog/ola-oregon-librarian-of-the-year-award-martin-blasco>

This is Natalia's last meeting presiding as President. Elizabeth will take leadership before the next meeting. The leadership team will talk with membership about possibly making Past President an official role.

Since we are still a fairly young chapter, the leadership team has been documenting processes as they develop to help the next team.

10:30 - 10:40 Treasurer's report - Bank and OLA accounts Matías Torres

- We have two bank accounts. One is an independent bank account, which we are required to have as a chapter of REFORMA National. This one was created in Martín's name, so for simplicity we are keeping him on the

account so we don't have to change its ownership each year. Right now the statements are paper and Martín has to bring/send them to the current Treasurer. It was suggested we **move to electronic statements**, which will be easier to send around to the necessary officers.

- Suggestion: either establish a Treasurer Gmail address or **use the Reforma Gmail address as the email address on our independent bank account.**
- As a Round Table of OLA, we also have an OLA bank account. In the spring of 2016, we earned \$575 from our OLA pre-conference workshop. We were charged \$50 to have a table at the conference. In April of 2017, we spent \$265 for our first annual OLA conference scholarship. We now have \$260 in this account; more is expected from the OLA pre-conference, about \$500-600.
- It is Natalia's recommendation to keep the two separate accounts; it makes the OLA conference scholarship process easier, and also makes it easier for OLA to deposit the money earned when we do a preconference.
- Proposed plan to ask for e-statements rather than printed and mailed back statements to that the leadership team has easier access to the docs.
- We will keep pertinent documents in the Google drive.
- Our revenue so far has variously included pre-conference fees, member dues, and in the early days, some member donations. Matías has set us up with escript.com, and some unknown person appears to have registered us with Amazon Smile, too.
- From Matías: "Sign up with Escript and you can earn money for Reforma Oregon. Sign up online. It's quick and easy! Escript works with groups like ours each time you shop - at no cost to you."
 - a. Go to escript.com
 - b. Click on "sign up"
 - c. Follow the instructions to register your existing credit/debit cards.
 - Group Name: Reforma Oregon
 - Group ID: 500825896

10:40 - 11:20 Committee Chair reports

Fundraising

Matías Torres

- **Add info to website** re: donations options of cash or check.
- Some organizations pass a hat (to accept member donations) at their meetings.
- What we use money for so far: scholarships; reimburse meeting hosts for snacks.
- We could consider doing a mini- (half-day) conference some time. This both uses money and earns money.

Scholarships

Star Khan

We had two applicants. We found that using the Google forms for the process was easy (and paying the conf fees through OLA was easy too). Our awardee, Ginger Bull from White City, attended the pre-conference workshop (that's what she used her unallocated \$50 for) and the conference. She still needs to give a presentation to the chapter - she offered to host the Sept meeting in White City. **Star will follow up with her. For next year's scholarship 1) advertising needs to begin sooner, in January or February, and 2) OLA membership needs to be required** (this year we just asked if they were members, but didn't make clear they need to be, so we can pay the Early Bird price).

Scholarship committee: Star, Matías and Gabriela (pending asking her) will continue for another year.

Communications

Natalia Fernández

Duties and tasks need to be better defined. Currently seems to include FB, website, email, blog, membership directory, featured Reformistas. Two members present offered to assist with the FB page and the website, Alicia and Sarah. Once Natalia's term as President ends, she thinks she will have time to do more with the blog, or perhaps chair the Communications committee, pending discussion with Martín and others. **Natalia will contact the current members:** Martín, Lucy, and Lauren, to see if they want to step back from the committee / add more members. There was discussion of whether to split the committee into additional committees, or simply add more members and assign specific duties to specific point people, so that responsibilities of oversight are a little clearer.

Mock Pura Belpré Awards

Gabriela Hernandez

Gabriela has an upcoming meeting with Martín to discuss her role as chair of the committee. As chair she wants to host the meeting in Bend, but a December meeting may be an issue. **Idea: combine the awards with the November meeting** - condense the Nov meeting into a half day and then have the awards in the afternoon. Advantages: more people likely to come to either/both event/s if they only have to travel only one time; more Reformistas on hand to help/learn; Belpré attendees can learn about/attend meeting and network with Reformistas. Date options are Nov 4th and Nov 18th; **Gabriela will do a Doodle poll.** Gabriela will need a committee, so keep an eye out for more info from her. Good idea to recruit from CSD as well.

Committee members discussion

Natalia Fernández

Need to update chairs and members

<http://reformaoregon.weebly.com/officers-and-committees.html>

11:20 - 11:30 Donation to REFORMA National Conference

Natalia Fernández

- PALMERA - \$100 to \$499; Donors will be recognized in official conference program, newsletter, website, and with a donor ribbon.
- Members approved a \$200 donation
- **Natalia will forward the info to Matías**

11:30 - noon Potential Committee: Libros for Oregon Deborah Gitlitz
 After year two of the grant, the project will need an administrative home to continue the project. REFORMA OR has offered to form a committee to offer admin oversight - with OLA's assistance re: financial matters as needed. The committee will require at least 8 people, more if possible. While REFORMA OR can make up 4 members of the committee, the others would need to come from other OLA roundtables and units, i.e. the Outreach Roundtable and the Child Services Division; there may be others interested. **Deborah will speak to the board on June 2nd.**
 More info about the project:
<http://reformaoregon.weebly.com/libros-for-oregon-lsta-grant-project.html>

Note: one idea was to build LfO work time into future Reforma/CSD meetings.

LUNCH noon-1:30pm

DISCUSSION / ACTION ITEMS

1:30 - 2:00 Local Library Info and Group Photo Deborah Gitlitz

2:00 - 2:30 Elections for 2017-2018 Natalia Fernández

- At last year's meeting, people pretty much just volunteered and were "voted" in, so my hope is that this year we truly have an "election." In talks with Elizabeth, and in re-reading the bylaws which state: "All officers shall be democratically nominated at the spring business meeting. Elections shall take place electronically one month following nominations. The term of service of new officers shall begin July 1 and end June 30 of the following year" Natalia offered to try a new process this year. NF and EL contacted a few very active members to ask if they would be interested in the positions of VP and Secretary - all 4 said they were interested. Natalia said that if the nominations were approved, she could create an online form to have members vote electronically.
- The members discussed the proposed process. The consensus was that they preferred to not have an election and instead offer the 4 "nominees" co-leads for their respective positions. **Natalia will contact the 4 members** to ask them if that is okay with all of them. **Matías will run for re-election as treasurer.**
- To still have an election, Natalia will create an online form with the nominee's write short bios and statements for why they want to serve, and will send that out to the listserv for a vote. (There was discussion about

whether people needed to be members to vote, and then questions about members of what - OLA? REFORMA National? - and it was concluded that we'd simply put the vote out to the listserv.)

- By the end of May / beginning of June we should have the new leadership team elected and we can use the month of June to work on the transition process
- Next year, we will do a more formal and open call for nominations
- **Updated on June 3rd by Natalia:** the online election form was distributed at the end of May; the last day to cast a vote was Friday, June 2nd. There were 18 votes cast - the decision was unanimous to elect / reelect all candidates running for their respective offices:
 - Co-Vice Presidents - Patricia Morán, Spanish Bilingual Youth Librarian for [Multnomah County Library](#) and Angelica Novoa De Cordeiro, Spanish Outreach Specialist, [Canby Public Library](#)
 - Treasurer - Matías Torres, Librarian, [Eugene Public Library](#)
 - Co-Secretaries - Star Khan, Outreach Services Coordinator, [Driftwood Public Library](#) in Lincoln City and Gabriela Martínez Mercier, Library Assistant, [Columbia Gorge Community College](#)
 - President - Elizabeth Lopez, [Hillsboro Public Library](#)

2:30 - 3:00 [OLA Pre-Conference](#) and Conference Sharing Natalia Fernández

- The workshop went really well; we had a feedback form and it was all very positive. (One person wished they'd understood we'd be quite public-library focussed, so we can be clearer about that next time.)
- We learned there's an informal norm not to offer a pre-conference two years in a row.
- Idea for 2018: no pre-conference proposal, instead a conference session proposal. Topic idea: advocacy for Latinx community needs, perhaps gear the session towards management re: supporting staff
- The call for proposals will likely come out in September. If no one else comes forward, Natalia mentioned she'd be willing to coordinate again - it's useful to have a coordinator/moderator who's not also a major content presenter.

Miscellaneous

- Suggestion: Pati **suggested we present an award for Reformista of the Year.**
- Star brought info about the Conexiones Summit: Transforming Communities Together "for Latinos and partners in nonprofits, business, education and government who are working with the Latino community." Oct 5-6, 2017, in Salem. Info at:

<http://www.oregoncf.org/ocf-initiatives/civic-engagement/latino-partnership/conexiones>

SHARING / FUTURE PLANS

3:00 – 3:30 Member libraries' updates

All

Kristen - Dia; 500 people, gave away 290 books; May 6th - bilingual storytime

Patty - Dia resource fair, carnival theme - 25+ orgs participated; gave out about 300 books; 500+ people at the event; Hood River News posted an article about Dia; something negative - taco seller forgot to come at the last minute but Patty found a replacement

Natalia - oral history project in Hood River with the Hood River Museum

Gabby - Dia, 300 people, 150+ books; now working on summer reading - 2 locations and about 15 programs - will have a performer from Newport re: Inca dancing

Elizabeth - Dia, combined 2 separate events (to save money and staff) so this year had 300+ people, 3 hours event - best attended event ever at the branch - book giveaway, crafts, face painting, etc. Other program = immigrant rights series re: 14th amendment; first Know your Rights workshop for immigrants and plan for another one; planning a panel re: what sanctuary city means since the City Council voted to be one - the chief of police is involved

Rocio - excited to soon have van for travel around the park to offer book check outs, portable computers, and activities

Pati - Dia, three celebrations for 19 locations - over 1200 people, some activities outside in tents including a scavenger hunt and pony rides; Pati will soon be in the East County region working with makerspace and the teens; currently reading *El riño sucio y viceversa*; idea for "reader's advisory" group as part of reforma; Multnomah hiring bilingual staff member

Star - one city reads program completed; working on summer reading; on Libros for Oregon advisory council; asked to run a women's conference session re: empowering minority women; Conexiones Summit in October 5-6 <http://www.oregoncf.org/conexiones>

Deborah - already spoke

Matias and Sarah - work as part of the language center in Eugene, working on conversations session for the community - various communities not just Latinx; still figuring out the spanish language programming offerings; immigration information packets for community members re: what paperwork is required - coalition of Latinx groups in Eugene spearheaded by Director of Migrant Education leader, associated with public schools

Alice - just hired 2 months ago - outreach with Latinx community - did a program with a local school; Clackamas County collection review in process - Alice is working on the spanish language books; has been translating a lot of library docs i.e. brochures - first time at Reforma

Lauren - mobile makerspaces - 48 classrooms, 1200 students, and 5000 people reached at community events --- all part of the grant --- will continue the work beyond the grant; Dia - performer, 100 people, book giveaway; #s down with programs and circ since the immigration issues have escalated; now starting after school programing for makerspaces, 4th and 5th graders

Announcement - OLA Outreach Roundtable leadership positions call for nominations

3:30 – 3:45 Next Meeting

All

Location and date of next meeting

White City - Southern OR, near Medford and Ashland

Date options: Sept. 16th or 23rd - Doodle Poll to select the date

Nov Mtg - Bend; Mock Pura Belpre awards half day

Plan for an alternative in another location in the Portland area

ADJOURN

